

Job Title: Customer Service Representative PT
Position Number: 4STINFO-HNC-2
Campus: Central
Department: Student Information Services
Job Description: Answer incoming calls and emails in the Student Information Services group. Must provide excellent customer service in a timely, courteous and professional manner.
Requirements: Successful candidate must be a quick learner, well versed, self confident, detail oriented and have a positive attitude. Individuals must be able to handle responsibility in a fast paced environment. Bilingual English/Spanish preferred.
Apply to: Send resume and CPCC employment application to Info@cpcc.edu or fax ATTN: Call Center Director at 704-330-6390